



**Policy: 1164**  
**Chapter: Inspections and Investigations**  
**Rule: Service Dog Program**

**Effective:** 10/09/08  
**Replaces: 1163**  
**Dated: 10/06/05**

A.R.S.  
§41-2804

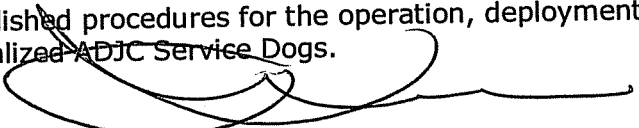
A.C.A. Standard

A.A.C.

### Policy:

The Arizona Department of Juvenile Corrections (ADJC) utilizes Service Dog (SD) Teams to inhibit the introduction and trafficking of drugs/narcotics into safe schools by performing barrier screen olfactory examinations of ADJC juveniles, visitors, vendors, contractors, volunteers, interns, and employees. SD Teams shall sniff vehicles transporting ADJC juveniles and the vehicles of visitors, vendors, contractors, interns, volunteers, and employees; examine all juvenile mail and property; and sniff safe school areas. ADJC Service Dog Program also includes a service dog dedicated to an Animal-Assisted Therapy program (AAT). AAT is a goal-directed intervention in which a therapy service dog meets specific criteria and is an integral part of the treatment process.

ADJC utilizes service dog (SD) teams in which each team is made up of a handler and a dog. The SD Team Handler shall operate under established procedures for the operation, deployment, and utilization of those highly-trained and specialized ADJC Service Dogs.

  
Michael D. Branham, Director

### Procedure and Form Index:

#### Procedure Number:

**1164.01**                      **Service Dog Program**

#### Form Number

**1164.01A**                      **Technical Manual**  
                                      **ADJC Service Dog Manual**

### Definitions:

1. **Handler:** An officer qualified to care for, use, and maintain the proficiency of a trained working dog to accomplish a specific mission.
2. **Narcotic Detector Dog:** Highly specialized service dog whose primary mission is to locate and detect the odor of drugs/narcotics.
3. **SD:** ADJC owned working service dog. Term is interchangeable throughout the procedure and the manual with service dog or SD.

4. **SDRB:** Service Dog Record Book that contains up-to-date documentation and history on the SD Team.
5. **Working Dog Team:** A working dog and handler trained to work together in performing their specialized mission.
6. **NNDDA:** National Narcotic Detector Dog Association.
7. **NPBA:** National Police Bloodhound Association.
8. **NPCA:** National Police Canine Association.
9. **Sniff:** The process by which the Service Dog examines a subject (person or object) through the dog's sense of smell (olfactory examination).